



Arab Reform Initiative (ARI)

Enhancing Arab Social Science Research Capacities

Arab Research Support Program (ARSP) – Individual Researchers

Letter of Inquiry - Template

Important Information

Please take note of the following:

- Read first: The Call for Applications for the ARSP-INDIVIDUAL program
- There is no specific deadline as Arab Research Support Programme continuously reviews incoming applications;
- Language: Applications can be submitted in Arabic, English or French (please use only one language);
- Applications: Need to be submitted via e-mail to Application-ARSP-Individual@arab-reform.net by attaching:
 - Letter of Inquiry including all requested information as indicated in the template attached;
 - Updated curriculum vitae.
- Further information: Please contact Info-ARSP-Individual@arab-reform.net.

Letter of Inquiry

Basic Applicant Information

Please provide a detailed description of yourself:

- Personal information (name, surname, place and date of birth, nationality(ies));
- Contact information (e-mail, phone, fax, postal address);
- Education;
- Employment;
- Publications (including theses);
- References (indicate two persons with their contact information).

Support Request

Please provide a detailed description of the support requested:

- General statement of motivation: This should be 250 - 500 words explaining why you want ARI to support you;

- Research: Indicate location, purpose, research design and methods, time period, and how much financial support you require;
- Paper writing: Submit an abstract of 250 - 750 words, indicating the topic and methodology; describe the preparatory work done / to be done; approximate date of first draft; approximate date of final draft; and how much financial support you require;
- Participation in training programs: Indicate a specific program; reason for participating; and how much financial support you require. If you have training needs but have no specific program in mind, describe your needs;
- Presenting papers in international conferences: Indicate the conference you want to participate in; how it enhances the quality of your research; submit the (draft) paper or an abstract of 250 - 750 words, indicating the topic and methodology; describe the preparatory work done / to be done; approximate date of first draft; approximate date of final draft; and how much financial support you require;
- Reviewing of papers by experts: Submit the (draft) paper and an abstract of 250 - 750 words indicating the topic and methodology; and indicate the approximate date of final draft;
- Translation, editing of papers: Submit the (draft) paper and an abstract of 250 - 750 words indicating the topic and methodology; and indicate the approximate date of final draft;
- Supporting publication of papers: Submit the (draft) paper and an abstract of 250 - 750 words indicating the topic and methodology; and indicate the approximate date of final draft;
- Participation ARI research projects: Indicate the topic(s) on which you would like to participate in ARI research projects and explain why.

Reply to Questions

Please answer the following questions:

- Have you received and/or applied for financial support for the activity indicated in this application? If yes, indicate the funding institution, status of the application, time period, and amount requested/obtained;
- Indicate your capacities for Arabic, English, French, and other languages;